CHECKLIST COVERSHEET

Complete this checklist and include it as a coversheet with your assignment submission. Assignments without the checklist will not be accepted. For examples see MLA Style Center Works Cited Quick Guide, https://style.mla.org/works-cited-a-quick-guide/ or OWL Purdue Writing Lab https://owl.english.purdue.edu/owl/resource/747/01/

Sources and Evaluation

□ Which of the following types of sources did you cite in your paper?
  □ Journal Article □ Statistical Table or Data Set
  □ Book □ Documentary
  □ Book Chapter □ Podcast or Radio Program
  □ Encyclopedia Article □ Primary Source
  □ Newspaper Article □ Other: _________________________
  □ Government Document

□ Are the sources you used right for your topic?

□ Have you included an evaluation of your sources?
  Pay particular attention to the (1) the authoritativeness, perspective, and potential bias of the author; (2) credibility or validity of the findings; (3) relevance and purpose of the source itself.

Citations and Bibliography

□ Do the entries in your reference list or bibliography adhere to Modern Language Association (MLA) citation style?

□ Do the citations in the text of your paper adhere to MLA citation style?

□ Do all of the sources you cite in the text of your paper have a corresponding entry in your reference list or bibliography?

□ Do all of the entries in your reference list or bibliography have a corresponding citation in the text of your paper?

Quotes, Claims, and Evidence

□ Are all of the knowledge claims you make in your paper supported by some kind of evidence?
  A knowledge claim is something you assert to be true (as opposed to your belief, intuition or personal experience). Evidence is any research finding or scholarly report that you use to support your knowledge claim.

□ Did you provide a citation for all of the facts, quotes, and ideas that you borrowed from your sources?
  It’s not enough to cite facts and quotes; you must also cite any idea that you have borrowed from a source, even if you have expressed it in your own words.